**ETG – MEETING NOTICE AND AGENDA – October 18, 2017**

**Time/Date: 9:00 AM – 9:30 AM Pacific Time, October 18, 2017**

**Location:**

 **Wyndham San Diego Bayside 1355 North Harbor Drive, San Diego, CA 92101**

**Room Rate: $179 – Single/Double $189 – King/Double Skyline View**

 **Call 619-232-3861 or use the URL below to make a reservation. Government per diem rate granted at current rate $153 can be obtained by selecting ‘Government Attendee’ on the URL: https://aws.passkey.com/event/49412660/owner/55596/home**

**Cut-Off: September 25, 2017 (or when room block sells out, whichever comes first)**

New Call-In Info: Dial- In 646-749-3112 Access Code 921-532-029

**Chair: Harrison Reves (****hreves@yahoo.com** **or hreves@harris .com Phone 575-434-3839)**

**Vice-Chair: Tim Woodward (****tim.woodward@motorolasolutions.com** **Phone 480-966-2688)**

**Note 1:**

APIC IMPORTANT NOTICE OF PARTICIPATION: Participation in, or attendance at, any activity of APIC or an APIC sub-element, constitutes acceptance of and agreement to be bound by all provisions of the APIC Operating Guide and permission that all communications and statements, oral or written, or other information disclosed or presented, and any translation or derivative thereof, may without compensation, and to the extent such participant or attendee may legally and freely grant such copyright rights, be distributed, published, and posted on APIC’s website and APIC's folders maintained by TIA, in whole or in part, on a non-exclusive basis by APIC, its licensees or assignees, or as APIC directs. Exceptions to the foregoing may be granted or permitted in writing by the Chair of APIC with the written consent of the P25 Steering Committee Co-Chairs and the chair of TIA TR8 PRS on a case-by-case basis.

 APIC NOTICE AGAINST DISCLOSURE: All contributions, correspondence (manual or electronic), and documentation including, but not necessarily limited to proposals, recommendations, test procedures, surveys/studies and associated supporting information/analysis, shall not be disclosed outside of the APIC Member Organizations represented and working on APIC issues unless such disclosure has been approved in writing by the Chairs of APIC, TIA TR8 PRS, and the P25 Steering Committee Co-Chairs.

**Notice for Voting Rights**

Organizations that are not on the Roster of Member Organizations may ask to be added to the list by informing the chair via email at the above address.

**AGENDA**

1. Call to Order and Record Attendance
2. Approve Agenda (ETG 17-032)
3. Important Notice for Participation (See Above and Below notes)
4. Call for IPR (See Above and Below notes)
5. Approve Minutes and Attendance from Chicago (ETG 17-023 and ETG 17-024)
6. Old Business

 Teleconference activities update and discussion of working documents.

1. New Business
	1. Accept Inputs and discussion

 b. Record actions

1. Next Meeting
2. Adjourn

**Note 2:**

TIA's Intellectual Property Rights Policy can be found in Statements of Policy (ANNEX C) and other clauses and annexes of TIA Standards Development Procedures. Participants in the work of the TIA Formulating Groups are urged to review the appropriate sections. Individual participants are encouraged to notify TIA of any patent(s) or published pending patent application(s) of which they are aware that may be essential to the practice of a proposed TIA Publication, including requirements introduced through normative references, early on in the development to reduce the possibility for delays in the development process and increase the likelihood that the proposed TIA Publication will become a Standard. However, a Patent Holder who has provided TIA with a TIA Patent Holder Statement with respect to the applicable proposed TIA Publication need not (but may elect to) identify its specific patent(s) or published pending patent application(s) that may be essential to the practice of the proposed TIA Publication in question. Patent searches are not required to comply with the TIA Intellectual Property Rights Policy.

**Note 3:**

 In order to allow for a more compressed schedule, and to insure that no time is wasted if a meeting is canceled or finishes early, the starting time for the meeting is flexible and may be any time up to three hours prior to the scheduled target.

**NOTES**

1. Call to Order and Record Attendance:

**The Chair called the meeting to order at 9:00 AM Pacific time.**

1. Approve Agenda (ETG 17-032):

 **The Chair gave the group time to read the agenda and asked for a motion to approve the agenda. Mr.** **Dwight Smith made the motion to approve the agenda and Mr.** **Glen Shirley second the motion. The motion was passed unanimously.**

1. Important Notice for Participation (See Above and Below notes):

**The Chair called attention to the APIC Important notice for Participation as noted on the agenda.**

1. Call for IPR (See Above and Below notes):

**The Chair called attention to the IPR policy as noted on the agenda and asked if any IPR needed to be disclosed for today’s meeting. None was offered.**

1. Approve Minutes and Attendance from Chicago (ETG 17-023 and ETG 17-024):

**The Chair gave the group time to read through the last meeting notes and attendance. The Chair asked for a motion to approve the notes and atte****ndance of the last meeting. Mr. Dwight Smith made the motion and Mr. Richard Massie second the motion. The motion was approved unanimously.**

1. Old Business

 Teleconference activities update and discussion of working documents.

**The Chair stated there were five teleconferences held since the last meeting in Chicago. Those teleconferences were all on the KMF to KFD Interface document. The comment matrix ETG 17-008-R7 has all the documented comment resolutions to date.**

**The Chair reported that on 15 August 2017 there was an off-line teleconference held to establish a work priority and flow for work on the LLE documents between the Chair, Mr. Davis of Motorola and Mr. Hengeveld of Harris. It was clarified to the ETG Chair on 15 August that the only working documents needed to draft the core LLE standard are ETG 16-049-RXX LLE SSO, ETG 17-005-R5 TDMA LLE, and Mr. Eastwood’s new Draft of FDMA LLE. All the other documents in ETG were closed out which addressed changes to other current standards impacted by LLE. They will still have to be done, but will be addressed after the core LLE standard is finished. The TDMA LLE document is finished. The FDMA LLE document is being drafted by Mr. Eastwood of Motorola and the LLE SSO is waiting for final draft update and closing of the comment matrix.**

**Mr. Davis stated he agreed that the three documents were all that is needed to develop the core LLE standard and that he felt the updates to the other existing standards for LLE should be done in the TR8 groups that are responsible for maintaining those standards. Some drafts may be done in the appropriate APIC task groups. Mr. Davis also stated that Mr. Hengeveld had stated the LLE SSO was not going to be published. Mr. Massie of the FBI questioned this statement. The Chair responded stating that he has no control over the status of the documents after they are sent to TR8 other than the recommendation in the transmittal letter and requested consideration for the final formal standards process. The Chair also stated in the published P25 standards Security Services Overview Document, there is a place holder for LLE and its description. The Chair also stated due to the LLE SSO being a very large document that he would recommend that the LLE SSO document be published as a standalone document. Mr. Davis agreed with the Chairs statement.**

**The Chair asked if there was any more questions on the ETG work status update. No further question were ask. The Chair moved on to the next agenda Item.**

1. New Business
	1. Accept Inputs and discussion: **No new Inputs were offered when the Chair asked.**

b. Record actions: **The only actions that were noted is for the Chair to draft the notes and attendance, post them to the TIA APIC ETG Folder and send them out to the group.**

Next Meeting: **The next meeting will be in 6-8 February 2018. The Chair asked for 30 minutes for the next meeting.**

1. Adjourn: **The Chair asked for a motion to adjourn. Mr. Dwight Smith made the motion to adjourn and Mr. Doug Chapman second the motion. The meeting was adjourned at 9:30 Am Pacific time.**

**ATTENDANCE BY ORGANIZATION – ENCRYPTION TASK GROUP**

**Organizations Listed are those that have asked the chair for membership in the task group. An ‘X’ indicates that the organization responded to the quorum call, ‘\*’ indicates that they didn’t respond to the quorum call, but at least one representative signed the attendance sheet.**

**ENCRYPTION TASK GROUP ROSTER OF MEMBER ORGANIZATIONS**

**Organizations Listed with a “V” are those that have eligible voting status in the task group at the current meeting. Organizations with a “NE” are not eligible to vote and need to reestablish voting eligibility by the 3-2-1 rule. Organizations with a “NV” are non-voting members.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company or Affiliation** | **V** | **10/18/17****Q** | **6/21/17****Q** | **1/31/17****Q** | **10/18/16****Q** | **6/7/16****Q** | **1/27/16****Q** | **10/27/15****Q** |
| **Aeroflex** | **1-V** |  |  | **X** |  |  |  |  |
| Codanradio | 2-V | **X** | X |  | **X** |  | X |  |
| DHS/FPIC | 3-V | **X** | X | **X** | **X** | X | X | X |
| DOJ | 4-**NE** |  |  |  |  |  |  |  |
| Airbus DS | 5-V |  |  | **X** |  | X | X | X |
| EF Johnson | 6-V | **X** | X | **X** | **X** | X | X |  |
| Etherstack | 7-V | **X** | X | **X** | **X** | X | X |  |
| Harris | 8-V | **X** | X | **X** | **X** | X | X | X |
| ICOM America Inc. | 9-V | **X** | X | **X** | **X** | X | X | X |
| Kenwood U.S.A. Corporation | 10-V | **X** | X | **X** | **X** | X | X |  |
| Motorola | 11-V | **X** | X | **X** | **X** | X | X | X |
| Relm Wireless Corporation | 12-V | **X** |  | **X** | **X** | X | X |  |
| Tait | **13-NE** |  |  |  |  | X |  |  |
| Technisonic | 14-V |  |  | **X** | **X** | X | X | X |
| Zetron | 15-V | **X** | X | **X** | **X** | X | X | X |
| FBI | 16-V | **X** | X | **X** | **X** | X | X | X |
| Midland Radio | **17-NE** |  |  |  |  |  |  |  |
| **DOI** | 18-V | **X** | X | **X** | **X** | X | X | X |
| Intertalk | 19-V | **X** | X | **X** | **X** |  |  |  |

 Eligible Voting: 16, For Quorum: 9