



Telecommunications Industry Association

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Approved by General Counsel

TR-60

Meeting Date(s): 5 March 2020

Location: Teleconference

Approved: 7 April 2020

Telecommunications Industry Association
TR-60 – ICT Lifecycle Management
5 March 2020 Meeting Report

1. Call to Order & Opening Remarks

The TR-60 meeting was opened on 5 March 2020 by the Chair, Mr. Jerry Bowman (Square Mile Systems, Inc.), and began at 10:03 am (EST). Participants were welcomed to the TIA offices in Arlington, VA.

TIA announced that it was actively seeking participation in projects from the user and general interest communities.

2. Attendance Registration & Roll Call

Attendance was recorded, as indicated by the quorum information provided below. Quorum was achieved as nine (9) of the sixteen (16) quorum participants were present.

Quorum Participants Present	Quorum Participants Absent	Guests/Observers/Others
BICSI	BCL IT Consulting	
Concert Technologies, Inc.	3 rd Rock Air	
Global Com, Inc.	Connectivity Solutions, LLC	
Molex, Inc.	JPMorgan Chase & Co.	
Square Mile Systems	Legrand	
Square Mile Systems, Inc.	Panduit Corp.	
SureNet	Schneider Electric	
The Walt Disney Company		
University of New Mexico		

3. Important Notice of Participation (see Note 1)

Participants were informed of the Important Notice of Participation, as shown below and in Note 1 on the agenda. There were no comments or questions.

IMPORTANT NOTICE OF PARTICIPATION

Participation in, or attendance at, any activity of a TIA Formulating Group or any sub-element thereof, constitutes acceptance of and agreement to be bound by all provisions of TIA Standards Development Procedures and permission that all communications and statements, oral or written, or other information disclosed or presented, and any translation or derivative thereof, may without compensation, and to the extent such participant or attendee may legally and freely grant such copyright rights, be distributed, published, and posted on TIA's web site, in whole or in part, on a non-exclusive basis by TIA or TIA's licensees or assignees, or as TIA directs. Exceptions to the foregoing may be granted or permitted in writing to the Chair of the Formulating Group by the head of the TIA Standards Department on a case-by-case basis.

4. Early Disclosure Policy

Participants were informed of the TIA Patent Policy, as shown below and in Note 3 on the agenda. There were no comments or questions for clarification.

INTELLECTUAL PROPERTY RIGHTS (early disclosure policy)

TIA has an Intellectual Property Rights (IPR) Policy. We call to the attention of participants and attendees that TIA's Policy is to encourage, but not require, the voluntary disclosure (preferably early) of Essential Patent(s) and published pending patent application(s) that may be essential to the practice

1 of a TIA Publication. Such disclosures are to be made following the procedures of the TIA Intellectual
2 Property Rights Policy. Additional information can be found in the TIA Intellectual Property Rights
3 Guidelines.

4 **5. Agenda Review & Approval**

5 **Decision 60-2020/03-01**

6 The agenda provided in TR60/202002-01 was approved as presented, without objection.

7 **6. Review of Meeting Report from Previous Meeting(s)**

8 **Decision 60-2020/03-02**

9 TR60/200305-02, the 20 February 2020 meeting report, was approved as presented without objection.

10 **7. TIA>>Connect Overview**

11 David Bain, TIA's VP for Standards gave an overview of the collaborative platform that TIA is expected to
12 transition to by June 2020. He said it is comprised of two separate software (Higher Logic and Higher Logic
13 Workspace) and that TR-60 Committee's framework is currently online but is still being finalized. Training will
14 be made available for all participants and will consist primarily of written materials and TIA staff will be
15 available to answer any questions.

16 **8. Assignments**

17 **Decision 60-2020/03-03**

18 **A. Format of Standard: TR-60 Committee discussed how the standard should look like and came up**
19 **with three options. The first option was a vertical standard (specific to a particular industry) with**
20 **supplemental standalone standards. The second was a core standard. And, the last option was to**
21 **have the committee develop content without a rigid structure. After a long discussion, the**
22 **committee decided to put the third option to a vote. The motion to begin a standard without a**
23 **vertical or core standard was moved and seconded and put to a voice vote before the committee.**
24 **The vote was approved unanimously by the committee.**

25 **Decision 60-2020/03-04**

26 **B. Subcommittee Standard: TR-60 Committee discussed whether they should have formal**
27 **subcommittees or informal working groups. After some discussion, a motion to begin with formal**
28 **subcommittees was moved and then seconded and put to a voice vote. The vote was rejected**
29 **unanimously by the committee. Subsequently, a second motion to begin with informal working groups**
30 **was moved and seconded and put to a voice vote. The vote was approved unanimously by the**
31 **committee.**

32 **9. Old Business**

33 None.

34 **10. New Business**

35 None.

36 **11. Meeting Schedule**

37 There was discussion around TR-60 Committee and Working Group meetings for the remainder of the year.
38 TR-60's Chair Jerry Bowman informed committee participants that the next teleconference would take place
39 on Thursday, April 2, 2020 from 10:00am to 12:00 pm (EST).
40

1 **12. Open Discussion**

2 None.

3 **13. Adjournment**

4 Having concluded the meeting's deliberations, a motion was made to adjourn the meeting. This meeting was
5 conducted in accordance with the TIA Legal Guides and the TIA Engineering Procedures and was adjourned at
6 approximately 11:39am (EST) on 5 March 2020.

7 Jerry Bowman

8 Chair

9 Engineering Committee TR-60