



Telecommunications Industry Association

1310 North Courthouse Road, Suite 890
Arlington, VA 22201 | www.tiaonline.org

Approved by General Counsel

TR-60 ICT Lifecycle Management Committee

Meeting Date: 24 June 2021

Location: Teleconference

Approved: 28 June 2021



Meeting Notice & Agenda

TR-60 ICT Lifecycle Management Committee

Date: 24 June 2021
 Time: 10:00AM – 12:00PM ET
 Location: Virtual GoToMeeting
 Chair: Jerry Bowman, Square Mile Systems, Inc.
 Vice Chair: Greg Bramham, Global Com
 Secretary: Christy Miller, BCL IT Consulting
 TIA Contact: Tom McGarry, VP of Standards

Meeting/Event Schedule: see TIA's Events Calendar for the full schedule (<https://tiaonline.org/events/>)

Event Registration: (not required as meeting is not in person)

Administrative/General Business

1. Call to Order
2. Attendance (Call Quorum, Introductions, Roster)

| Attendance TR-60 Committee Meeting Teleconference 24 June 2021 | | | | |
|---|------------------|--------------------------------|----------------------|----------------|
| First Name | Last Name | Company Name | Voting Member | Present |
| Christy | Miller | BCL IT Consulting | Yes | X |
| Jeff | Silveira | BICSI | No | |
| Todd | Taylor | BICSI | Yes | |
| Bethany | Rueddek | Concert Technologies, Inc. | Yes | |
| Dennis | Mazaris | Concert Technologies, Inc. | No | |
| Colin | Gotimer | Connectivity Solutions, LLC | No | X |
| Dan | Gotimer | Connectivity Solutions, LLC | Yes | X |
| Chris | Scharrer | DCS Technology Design, LLC | Yes | X |
| Lee | Priest | ETAK | No | |
| Gregory | Bramham | Global Com, Inc. | Yes | X |
| Scott | Payton | Global Data Center Engineering | No | X |
| Tucker | Gladhill | JK Technology Services | No | X |
| Cindy | Montstream | Legrand | Yes | X |
| Allan | Banks | Molex, Inc. | No | |
| Bryan | Zorn | Molex, Inc. | No | X |
| Tony | Russell | Molex, Inc. | Yes | |
| Bob | Voss | Panduit Corps. | Yes | |
| David | Cuthbertson | Square Mile Systems (UK) | Yes | X |
| Jerry | Bowman | Square Mile Systems, Inc. | Yes | X |



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| | | | | |
|---------------|-----------|--------------------------|------------------|---|
| Tom | McGarry | TIA | TIA Staff Member | X |
| Cheryl | Thibideau | TIA | TIA Staff Member | X |
| Dave | Mercier | UL | Yes | X |
| Deborah | Prince | UL | No | |
| Mark | Reynolds | University of New Mexico | Yes | X |
| Gary | Patton | US Army | No | X |
| Ray | Stuve | USDA | No | |
| Grant | Hawkins | Velcro, Inc. | No | X |
| | | | | |
| GUESTS | | | | |
| Paul | Lynch | Paul Lynch Cable LLC | No | X |

- Quorum was reached

3. Notice of Participation

TIA Important Notice of Notice of Participation

Participation in, or attendance at, any activity of a TIA Formulating Group or any sub-element thereof, constitutes acceptance of an agreement to be bound by all provisions of TIA Standards Development Procedures and permission that all communications and statements, oral or written, or other information disclosed or presented, and any translation or derivative thereof, may without compensation, and to the extent such participant or attendee may legally and freely grant such copyright rights, be distributed, published, and posted on TIA's web site, in whole or in part, on a non-exclusive basis by TIA or TIA's licensees or assignees, or as TIA directs. Exceptions to the foregoing may be granted or permitted in writing to the Chair of the Formulating Group by the head of the TIA Standards Department on a case-by-case basis.

TIA is actively seeking participation in TR-60 standards projects from the user and general interest categories

4. Intellectual Property Rights Policy (Early Disclosure Policy)

TIA's Intellectual Property Rights Policy can be found in Statements of Policy (ANNEX C) and other clauses and annexes of TIA Standards Development Procedures. Participants in the work of the TIA Formulating Groups are urged to review the appropriate sections. Individual participants are encouraged to notify TIA of any patent(s) or published pending patent application(s) of which they are aware that may be essential to the practice of a proposed TIA Publication, including requirements introduced through normative references, early on in the development to reduce the possibility for delays in the development process and increase the likelihood that the proposed TIA Publication will become a Standard. However, a Patent Holder who has provided TIA with a TIA Patent Holder Statement with respect to the applicable



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proposed TIA Publication need not (but may elect to) identify its specific patent(s) or published pending patent application(s) that may be essential to the practice of the proposed TIA Publication in question. Patent searches are not required to comply with the TIA Intellectual Property Rights Policy.

5. Current Meeting Agenda Review and Approval
 - Mark Reynolds motioned to approve meeting agenda.
 - Cindy Montstream seconded
 - Motion carried
6. TR-60 Outline/Content Status Update
 - Jerry Bowman discussed the history of the committee
 - Tom McGarry explained the phased approach of the standard to focus on more traditional content. It acknowledges the full vision of the entirety of the TR-60 standard.
 - Begin with 60.1B, Technology Information Management.
7. Motion to approve the structure of the project/s
 - Dan Gotimer made the motion to approve the structure of the projects.
 - Dave Cuthbertson 2nd
 - Discussion—
 - Define at a high level what we mean by Lifecycle Information Management. Explain how the processes and programs all cross reference each other.
 - Start presenting at TR-42 at the opening plenary to inform and build a relationship between the two committees.
 - Motion carried
8. Motion to approve specific project/s
 - Cindy Montstream made the motion to approve Phase 1 of the ICT Lifecycle Roadmap 60.1.B Information Management Technology
 - Dan Gotimer 2nd
 - Motion carried
9. Working Group Assignments
 - Discussion on how the working groups will operate.
10. Old Business
 - None
11. New Business
 - None
12. Items from the Floor
 - None
13. Adjournment
 - Cindy Montstream made Motion to adjourn
 - Greg Bramham 2nd
 - Meeting adjourned at 11:04 am EST

AVAILABILITY OF MEETING DOCUMENTS:

TR-60 members/participants are instructed to download contributions and other meeting documents from TIA Connect (connect.tiaonline.org) before the meeting.

To access the meeting's contributions, please follow the directions below:

- Go to connect.tiaonline.org
- Enter your *Username* (your email address in the TIA database)
- Enter your *Password*
- Click "LOGIN"



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- Click the "*Communities*" tab and then select "*All My Communities*"
- Scroll down the page and select "*TR-60 ICT Lifecycle Management Committee*"
- Click on "*Documents*" and then select the "*2021-06 Virtual*" folder