



Meeting Notice & Agenda

Organization: TIA TR-42.5 Subcommittee on Telecommunications Infrastructure Terms and Symbols

Chair: Diane Forbes – NIS, (503) 246-8585

Vice Chair: Ron Tellas – Belden, (219) 218-5699

Date: Friday, October 8, 2021, 8:00 AM – 9:00 AM (Central Time)

Location: Virtual GoToWebinar :
<https://attendee.gotowebinar.com/register/22417259903454480>

IMPORTANT NOTICE OF PARTICIPATION

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TIA is actively seeking participation in TR-42 standards projects from the user and general interest communities.

1 Administration

1.1 Call to order

1.2 Attendance (introductions, electronic roster, quorum call)

1.3 Agenda review and approval

1.4 Intellectual property rights (early disclosure policy)

TIA has an Intellectual Property Rights (IPR) Policy. We call to the attention of participants and attendees that TIA's Policy is to encourage, but not require, the voluntary disclosure (preferably early) of Essential Patent(s) and published pending patent application(s) that may be essential to the practice of a TIA Publication. Such disclosures are to be made following the procedures of the TIA Intellectual Property Rights Policy. Additional information can be found in the TIA Intellectual Property Rights Guidelines.

1.5 Distribution of documents and contributions

The following documents were distributed prior to the meeting in the [TR 42-5 Community Document Library](#):

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Document	Title	Company	Contributor
TR425-2021-10-04	Meeting Agenda June 2021	NIS	Forbes
TR425-2021-10-05	Meeting Report February 2021	Belden	Tellas
TR425-2021-10-06	Working Dictionary	NIS	Forbes

1.6 Meeting report review and approval

TR425-2021-10-05

2 Old business

2.1 The following definition was discussed in June 2021 and deferred until October.

edge data center: A small data center in a pre-manufactured enclosure that is continuously monitored and located at the network edge supporting equipment and applications.

3 New business

4 Next Subcommittee meeting.

The next Subcommittee meeting will be **January or February 2022, location virtual**

5 Adjournment

AVAILABILITY OF MEETING DOCUMENTS:

TR-42.5 members/participants are instructed to download contributions and other meeting documents from TIA Connect (connect.tiaonline.org) before the meeting.

To access the meeting's contributions, please follow the directions below:

- Go to connect.tiaonline.org
- Enter your *Username* (your email address in the TIA database)
- Enter your *Password*
- Click "LOGIN"
- Click the "Communities" tab and then select "All My Communities"
- Scroll down the page and select "TR-42.5 Telecommunications Infrastructure Terms and Symbols"
- Click on "Documents" and then select the "2021-06 Virtual" folder

NEW CONTRIBUTIONS:

Contributions shall use the approved templates and specific wording provided by TIA. Contributions affecting a document are to include a TIA cover sheet, proposed text to be included in the document, and the rationale/substantiation for the contribution. File templates are available on TIA Connect under the Standards Procedure Toolbox tab in the Form folder for download. All contributions shall be submitted to the electronic document coordinator (EDC). All electronic files shall be provided in either Adobe Acrobat (*.PDF); Microsoft Word (*.DOC); Microsoft PowerPoint (*.PPT); or in Microsoft

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Excel(*.XLS). Compressed files shall be accessible using PKUNZIP or WINZIP (*.ZIP).

Early submittal and posting of contributions for consideration in meetings is highly encouraged. Contributions shall be submitted to the EDC as soon as possible and then posted to the appropriate TIA Connect folders by the EDC as soon after receipt as possible, preferably within one business day. All contributions shall be posted to the appropriate location on TIA Connect no later than 12:00 noon EST on the Monday preceding the week of the meeting in which the contribution is to be considered (example: if the meeting will be held on Thursday the 20th, the contributions shall be posted by noon on Monday the 10th).

LATE CONTRIBUTIONS:

Contributions not posted as described in the timing above shall be classified as "late contributions." They may be considered in the meeting to which they are addressed provided that an appropriate motion receives 50% or greater of a vote.

All late contributions shall be provided to the EDC and to the committee members on a memory stick or CD-ROM along with sufficient paper copies for those members without a PC. All late contributions shall be posted to TIA Connect within one week of meeting adjournment.

Questions and comments on this meeting report should be submitted in writing to:

Diane Forbes, Chair 42.5	Diane.Forbes@NIS.consulting
Ron Tellas, Vice Chair 42.5	ronald.tellas@belden.com

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