



Telecommunications Industry Association

1310 North Courthouse Road, Suite 890
Arlington, VA 22201 | www.tiaonline.org

Approved by General Counsel

TR-60

Meeting Date: 15 October 2020

Location: Teleconference

Approved: 30 October 2020



Meeting Notice/Agenda

TR-60 ICT Lifecycle Management

15 October 2020 Teleconference

Leadership

TR-60 Chair: Jerry Bowman, Square Mile Systems, Inc. TR-60

Vice Chair: Gregory Bramham, Global Com

TR-60 Secretary: Christy Miller, BCL IT

Consulting

TIA Contact: [David Bain](#)

Meeting Location

TR-60 ICT Lifecycle Management Committee Meeting Thu,
Oct 15, 2020 10:00 AM - 12:00 PM (EDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/454380525>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](#)

Access Code: 454-380-525

1. Call to Order & Opening Remarks
2. Attendance Registration & Roll Call

Attendance TR-60 Committee Meeting Teleconference 15 October 2020				
First Name	Last Name	Company Name	Voting Member	Present
Christy	Miller	BCL IT Consulting	Yes	X
Jeff	Silveira	BICSI	No	
Todd	Taylor	BICSI	Yes	
Bethany	Rueddek	Concert Technologies, Inc.	Yes	X
Dennis	Mazaris	Concert Technologies, Inc.	No	
Colin	Gotimer	Connectivity Solutions, LLC	No	X
Dan	Gotimer	Connectivity Solutions, LLC	Yes	X
Chris	Scharrer	DCS Technology Design, LLC	No	X
Lee	Priest	ETAK	No	
Gregory	Bramham	Global Com, Inc.	Yes	X
Scott	Payton	Global Data Center Engineering	No	
Herminder	Chadha	JPMorgan Chase & Co.	No	
Tim	McMahon	JPMorgan Chase & Co.	Yes	X
Cindy	Montstream	Legrand	Yes	X
Allan	Banks	Molex, Inc.	No	

Bryan	Zorn	Molex, Inc.	No	
Tony	Russell	Molex, Inc.	Yes	X
Bob	Voss	Panduit Corps.	Yes	X
Craig	Grant	Schneider Electric	Yes	
David	Cuthbertson	Square Mile Systems (UK)	Yes	X
Jerry	Bowman	Square Mile Systems, Inc.	Yes	X
Sergey	Mikhol	SureNet	Yes	
Cheryl	Thibideau	TIA	TIA Staff Member	X
David	Bain	TIA	TIA Staff Member	X
Dave	Mercier	UL	Yes	X
Deborah	Prince	UL	No	
Mark	Reynolds	University of New Mexico	Yes	X
Gary	Patton	US Army	No	
Ray	Stuve	USDA	No	
Grant	Hawkins	Velcro, Inc.	No	X
GUESTS				
Greg	Sandels	Chair TR-42		X
Ray	Emplit	Vice Chair TR-42.1		X
Diane	Forbes	Chair TR-42.1		X
Pat	Sweeney	VP, Marketing, TIA		X

3. Voting Members & Quorum Declaration

A. Quorum Met

4. Non-Voting Members

5. Guests

- A. Diane Forbes, TR-42.1, Chair
- B. Greg Sanders, TR-42, Chair
- C. Pat Sweeney, TIA, VP of Marketing
- D. Ray Emplit, TR-42.1, Vice-Chair

6. Notice of Participation

A. Read

7. Intellectual Property Rights Policy

A. Read

8. Agenda Approval (60-201015-01)

A. Approved

Decision 60-2020/10-01

9. Review and Approval of Previous Meeting Report 23 July 2020 (60-200723-01)

A. Approved

Decision 60-2020/10-02

10. TR-60 Outline/Content Status Update

- A. What is our target audience?
- B. What is the best strategy to reach them?
- C. How does this affect the organization of the standard?
 - Process Area
 - Practice Area
 - Approach
 - Functional Standard
 - Operational Standard
 - Technical Standard
 - Name

A. Lifecycle Planning Process Working Group Report

1. Issues with lack of volunteers
2. Need expertise in all the different areas
3. Good outline, but now need content from experts in all the areas

B. Information Management Process Working Group Report

1. Updated for technology: hope to have it finished within the week to give a starting point
2. Design Process Working Group Report
3. How do we apply to all the different systems?
4. How do we address all the different lifecycles?

C. Implementation Working Group

1. Everything is integrated
2. Evolving document
3. Complexity will continue to change and evolve

D. Operations Working Group

1. Spent a lot of time going over sections with the conclusion we need more volunteers to make the document stronger
2. Gather data on several sections
3. Waiting for the format to begin building upon the documentation that has been gathered

E. Motion to approve the TR-60 work of the committee

1. Motion carried

Decision 60-2020/10-03

F. Motion to approve the TR-60 process areas

1. Lifecycle Planning Process
 - i. Approved

Decision 60-2020/10-04

2. Information Management Process

i. Approved

Decision 60-2020/10-05

3. Design Process

i. Approved

Decision 60-2020/10-06

4. Implementation Process

i. Approved

Decision 60-2020/10-07

5. Operations Process

i. Approved

Decision 60-2020/10-08

11. Motion to approve the structure of the project/s

A. Pre-discussion. Used TR-42 as an example. Decided to break things into individual standards because it became much easier to manage and update

- TR-60 itself would be broken into individual standards either into practice areas or into process areas

B. Motion to approve TR-60 as multiple standalone standards for technology management within TR-60

- First and Second motions were made
- Discussion
 - Not a good decision to split because we need to get the structure of the standard correct
 - So many interrelated sections that people would have to reference too many different standards
- Yea or Nay Voice Vote
 - 8 Yea
 - 6 Nay

Decision 60-2020/10-09

12. Motion to approve specific project/s

A. Table the discussion

13. Name of the Standard

A. Send out solicitation for one or names for the standards

B. Narrow down for a vote

14. Working Group Assignments

A. N/A

15. Old Business

A. N/A

16. New Business

A. N/A

B. Potential conversation about transfer of TR-42 standard to TR-60

17. Items from the Floor

A. None

16. Adjournment

Having concluded the meeting's deliberations, a motion was made to adjourn the meeting. This meeting was conducted in accordance with the TIA Legal Guides and the TIA Engineering Procedures and was adjourned at approximately 12:00 pm (EST) on 15 October 2020.

Jerry Bowman
Chair
Engineering Committee TR-60