



**Telecommunications Industry Association**

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**Approved by General Counsel**

TR-60.B Information Management

Subcommittee

Meeting Date: 21 September 2023

Location: Teleconference

Approved: 18 October 2023



## Meeting Report

### TR-60.B Information Management Subcommittee Meeting

Date: 21 September 2023  
 Time: 10:00AM – 12:00PM EDT  
 Location: Virtual GoToMeeting  
 Chair: David Cuthbertson, Square Mile Systems  
 Vice-Chair: Gary Patton, US Army  
 TIA Contact: Cheryl Thibideau

#### Administrative/General Business

- Call to Order at 10:05 am ET
- Attendance (Call Quorum, Introductions, Roster)

<b>Attendance TR-60.B Subcommittee Meeting Teleconference 21 September 2023</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Company Name</b>	<b>Present</b>
Todd	Taylor	AECOM	1
Christy	Miller	BCL Consulting, Inc.	1
Jeff	Silveira	BICSI	
Ben	Dillard	Concert Technologies, Inc.	1
Sahar	Granholm	Concert Technologies, Inc.	
Dan	Gotimer	GHD, Inc.	1
Scott	Payton	GDCE	1
Jerry	Bowman	JK Technology Services	1
Cindy	Montstream	Legrand	
Bob	Voss	Panduit	
David	Cuthbertson	Square Mile Systems	1
Scott	Mclsaac	Tellabs, Inc.	
Cheryl	Thibideau	TIA	1
Jacques	Fluet	TIA	
Mark	Reynolds	University of New Mexico	1
Dave	Mercier	UL Standards & Engagement	
Gary	Patton	US Army	1

- Quorum achieved at 10:01 am ET
- Notice of Participation

#### TIA Important Notice of Participation



## Meeting Report

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### **TIA is actively seeking participation in TR-60 standards projects from the user and general interest categories**

- Intellectual Property Rights Policy (Early Disclosure Policy)

TIA's Intellectual Property Rights Policy can be found in Statements of Policy (ANNEX C) and other clauses and annexes of TIA Standards Development Procedures. Participants in the work of the TIA Formulating Groups are urged to review the appropriate sections. Individual participants are encouraged to notify TIA of any patent(s) or published pending patent application(s) of which they are aware that may be essential to the practice of a proposed TIA Publication, including requirements introduced through normative references, early on in the development to reduce the possibility for delays in the development process and increase the likelihood that the proposed TIA Publication will become a Standard. However, a Patent Holder who has provided TIA with a TIA Patent Holder Statement with respect to the applicable proposed TIA Publication need not (but may elect to) identify its specific patent(s) or published pending patent application(s) that may be essential to the practice of the proposed TIA Publication in question. Patent searches are not required to comply with the TIA Intellectual Property Rights Policy.

- Current meeting agenda review and approval
  - Motion to approve agenda – Dan Gotimer
  - Second – Gary Patton
- Previous Meeting Report Review and Approval
  - Motion to approve previous meeting report – Ben Dillard
  - Second – Gary Patton
- Chair Report
  - TR-60.B Chair, David Cuthbertson, gave an update on the current work the subcommittee is doing which includes current TR-60 webinars, TIA-5077.1 roadmap development and joint work on TSB with TR-60 Chair Jerry Bowman
- Old business
  - None
- New business
  - None
- TR-60 / TSB / Webinar Updates – Jerry Bowman
  - General update on the work being done on the TSB document
  - TR-60 webinars will continue until the end of the year with participation continuing to grow. Next webinar is scheduled for October 26, 2023.
- TIA-5077.1 roadmap
  - Discussed with Jerry Bowman that TSB content needs to be developed so TIA-5077.1 structure reflects terms and measurement
  - Determined that TIA-5077.1 and other TR-60 standards will need support materials as well as the standards document: self-assessment, training,



## Meeting Report

- certification, industry profiles/case studies, alignment with other TIA/industry standards
- Case Study 4
  - Files and worksheet will be sent out prior the next TR-60.B meeting for committee input and review. SP800-53 controls will be used as an example to explain how much work there is to meet cybersecurity controls
  - Part of Case Study 4 will include examining the NIST Cyber Security Framework (CSF) and NIST 800-53 – Security and Privacy Controls for Information Systems and Organizations.
- Items from the floor
  - Next subcommittee meeting is scheduled for Thursday, November 2, 2023, from 10:00 am to 12:00 pm ET
- Adjournment
  - Motion to adjourn – Ben Dillard
  - Second – Dan Gotimer

This meeting was conducted in accordance with the TIA Legal Guidelines and the engineering procedures.

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### AVAILABILITY OF MEETING DOCUMENTS:

TR-60.B members/participants are instructed to download contributions and other meeting documents from TIA Connect ([connect.tiaonline.org](https://connect.tiaonline.org)) before the meeting.

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- Enter your *Username* (your email address in the TIA database)
- Enter your *Password*
- Click "*LOGIN*"
- Click the "*Communities*" tab and then select "*All My Communities*"
- Scroll down the page and select "*TR-60.B Information Management*"
- Click on "*Documents*" and then select the "*2023-0921 Virtual*" folder