



**Telecommunications Industry Association**

1310 North Courthouse Road, Suite 890  
Arlington, VA 22201 | [www.tiaonline.org](http://www.tiaonline.org)

**Approved by General Counsel**

TR-60 ICT Lifecycle Management

Committee Meeting Date:

18 January 2023

Location: Teleconference

Approved: 29 January 2024



## Meeting Report

### TR-60 ICT Lifecycle Management Committee

Date: 18 January 2024  
 Time: 10:00AM – 12:00PM ET  
 Location: Virtual GoToMeeting  
 Chair: Jerry Bowman, Global Com, Inc.  
 Vice Chair: Christy Miller, BCL IT Consulting  
 Secretary: Vacant  
 TIA Contact: Cheryl Thibideau

**Meeting/Event Schedule:** see TIA’s Events Calendar for the full schedule (<https://tiaonline.org/events/>)

**Event Registration:** (not required as meeting is not in person)

#### Administrative/General Business

1. Call to Order
  - a. Meeting called to order at 10:10 am ET
2. Attendance (Call Quorum, Introductions, Roster)

Attendance TR-60 Committee Meeting Teleconference January 18, 2024			
First Name	Last Name	Company Name	Present
Todd	Taylor	AECOM	
Todd	Stevenson	Ballinger	
Christy	Miller	BCL IT Consulting	1
Jeff	Silveira	BICSI	
Sahar	Granholt	Concert Technologies, Inc.	
Ben	Dillard	Concert Technologies, Inc.	1
JP	Aguilar	Day2Consultores S.A.	1
Dan	Gotimer	GHD, Inc.	1
Jerry	Bowman	JK Technology Services	1
Tucker	Gladhill	JK Technology Services	
Cindy	Montstream	Legrand	1
Allan	Banks	Molex, Inc.	
Tony	Russell	Molex, Inc.	
Bob	Voss	Panduit Corps.	
David	Cuthbertson	Square Mile Systems	1



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Tom	McGarry	TIA	1
Cheryl	Thibideau	TIA	1
Dave	Mercier	UL Standards & Engagement	
Mark	Reynolds	University of New Mexico	
Josh	Rickmon	Tuf-Tug	
Gary	Patton	US Army	1
Betsy	Conroy	Independent ECP Participant	
		<b>Total</b>	<b>10</b>

Quorum achieved at 10:01 am ET

### 3. Notice of Participation

#### **TIA Important Notice of Participation**

Participation in, or attendance at, any activity of a TIA Formulating Group or any sub-element thereof, constitutes acceptance of an agreement to be bound by all provisions of TIA Standards Development Procedures and permission that all communications and statements, oral or written, or other information disclosed or presented, and any translation or derivative thereof, may without compensation, and to the extent such participant or attendee may legally and freely grant such copyright rights, be distributed, published, and posted on TIA's web site, in whole or in part, on a non-exclusive basis by TIA or TIA's licensees or assignees, or as TIA directs. Exceptions to the foregoing may be granted or permitted in writing to the Chair of the Formulating Group by the head of the TIA Standards Department on a case-by-case basis.

#### **TIA is actively seeking participation in TR-60 standards projects from the user and general interest categories**

### 4. Intellectual Property Rights Policy (Early Disclosure Policy)

TIA's Intellectual Property Rights Policy can be found in Statements of Policy (ANNEX C) and other clauses and annexes of TIA Standards Development Procedures. Participants in the work of the TIA Formulating Groups are urged to review the appropriate sections. Individual participants are encouraged to notify TIA of any patent(s) or published pending patent application(s) of which they are aware that may be essential to the practice of a proposed TIA Publication, including requirements introduced through normative references, early on in the development to reduce the possibility for delays in the development process and increase the likelihood that the proposed TIA Publication will become a Standard. However, a Patent Holder who has provided TIA with a TIA Patent Holder Statement with respect to the applicable proposed TIA Publication need not (but may elect to) identify its specific patent(s) or published pending patent application(s) that may be essential to the practice of the proposed TIA Publication in question. Patent searches are not required to comply with the TIA Intellectual Property Rights Policy.

5. Current Meeting Agenda Review and Approval
  - a. Motion to approve agenda – Cindy Montstream
  - b. Second – Ben Dillard
6. Previous Meeting Report Review and Approval
  - a. Motion to approve previous meeting report – Dan Gotimer
  - b. Second – Ben Dillard
7. TIA ANSI Audit Update – Tom McGarry, TIA VP, Standards
  - a. TIA PANS document and IPR policy have been updated and need to be re-certified



## Meeting Report

- b. TIA is currently undergoing an ANSI Special Audit and a review of a standard is currently underway
  - c. No ANSI standards can be published until the Special Audit is successfully completed
- 8. TR-60 Leadership Elections:
  - a. Jerry Bowman was re-elected as TR-60 Chair for another two-year term
  - b. Christy Miller was re-elected as TR-60 Vice-Chair for another two-year term
- 9. TR-60 TSB Working Group Update
  - a. There is currently enough content to start drafting an outline of the TSB
- 10. TR-60.B Subcommittee Update – Chair
  - a. Elections will take place during the next TR-60.B Subcommittee meeting
  - b. Discussion of WG structure and scheduling at next meeting
- 11. TR-60 BrightTALK webinar update
  - a. Next two webinars have been scheduled for January 18<sup>th</sup> and February 22<sup>nd</sup>
- 12. Old Business
  - a. None
- 13. New Business
  - a. None
- 14. Items from the Floor
  - a. None
- 15. Adjournment
  - a. Motion to approve – Ben Dillard
  - b. Second – Gary Patton
  - c. Meeting adjourned at 11:06 am ET

This meeting was conducted in accordance with the TIA Legal Guidelines and the engineering procedures.

Jerry Bowman  
Chair  
Engineering Committee TR-60

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### AVAILABILITY OF MEETING DOCUMENTS:

TR-60 members/participants are instructed to download contributions and other meeting documents from TIA Connect ([connect.tiaonline.org](http://connect.tiaonline.org)) before the meeting.

### To access the meeting's contributions, please follow the directions below:

- o Go to [connect.tiaonline.org](http://connect.tiaonline.org)
- o Enter your *Username* (your email address in the TIA database)
- o Enter your *Password*
- o Click "*LOGIN*"
- o Click the "*Communities*" tab and then select "*All My Communities*"
- o Scroll down the page and select "*TR-60 ICT Lifecycle Management Committee*"
- o Click on "*Documents*" and then select the "*20240118 Virtual*" folder