|  |  |
| --- | --- |
| **Chair:** | Bryan Lanier, American Tower Corporation, [Bryan.Lanier@AmericanTower.com](mailto:Bryan.Lanier@AmericanTower.com) |
| **Vice-Chair:** | Dave Hawkins, Paul J. Ford & Company, [dhawkins@pjfweb.com](mailto:dhawkins@pjfweb.com) |
| **Secretary** | Chris Ply, Engineered Tower Solutions, [chris.ply@ets-pllc.com](mailto:chris.ply@ets-pllc.com) |
| **TIA Staff:** | Cheryl Thibideau, [cthibideau@tiaonline.org](mailto:cthibideau@tiaonline.org), cell. 1-301-938-5909 |
| **Meeting Dates:** | **May 17-18, 2023** |
| **Time:** | See Meeting Schedule |
| **Location:** | **Renaissance Tulsa Hotel & Convention Center**  6808 South 107th East Avenue  Tulsa, OK 74133  Tel. 918-307-2600  Website: [Renaissance Tulsa Hotel & Convention Center](https://www.marriott.com/hotels/travel/tulbr-renaissance-tulsa-hotel-and-convention-center/) |
| **Meeting Rooms:** | Registration “Madrid Prefunction”  General Session “Madrid I-II”  All meeting rooms are located on the lobby level of the hotel |
| **Room Rate:** | **$139**/single or double (plus all applicable taxes)  Hotel registration is open **NOW** until **April 24, 2023**, and is subject to availability. |
| **Reservation Information:** | **Booking Link:** [**Book your group rate for TR-14**](https://nam10.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.marriott.com%2Fevents%2Fstart.mi%3Fid%3D1679236821750%26key%3DGRP&data=05%7C01%7CMeagan.Runne%40atriumhospitality.com%7Ca8de83fbd6b44c2c952808db2888217c%7C2a940736346f4580951607fd1e7cc52d%7C0%7C0%7C638148337370662210%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=Ow1rBaG0jx2TQbWs3zRCCFBih9yNp%2Bj%2FHeeeiarJQh8%3D&reserved=0)  You may also phone in your reservation by calling: **918-307-2600**  Please be sure and reference “TIA TR-14” to ensure you’re included in our room block and receive the contracted rate. |
| **Cut-Off:** | **Monday, April 24, 2023** |
| **Check-In/Check-Out:** | Check-in time is 4:00 pm (local) and check-out time is 11:00 am (local). The hotel would appreciate receiving flight arrival times when booking reservations. Any late check-out requests will be reviewed based on hotel demand on the day of departure and attendees should inquire directly at the front desk. Should the hotel allow for late check-out, the hotel may impose a half day rate. |
| **Transportation:** | The closest airport is Tulsa International Airport. It is 10.9 miles from the Hotel. The hotel does not offer a complimentary airport shuttle service. Estimated cost for taxi is $20. |
| **Hotel Services:** | The hotel offers the following:   * Room service (24 hours) * On-site Coffee shop * On-site restaurant open for breakfast (6-10am) and dinner (5-10pm) * On-site bar (4-11pm) * Swimming pool * Fitness center * Jogging path * Business center |
| **Guest Room Charges:** | Each guest will pay for his or her account upon departure. When reservations are made, a deposit equal to the room rate and tax for the first night for each reservation is required. An individual’s deposit is refundable to that individual only in accordance with the hotel’s standard guest cancellation policy. Each guest will be required to present a valid credit card upon check-in on which an amount of sufficient pre-authorization can be obtained to cover the room, parking, and tax charges for the length of the guest’s stay, plus any charges for the guest’s use of the hotel’s ancillary services. |
| **Cancellation Policy:** | No penalty for reservations cancelled up to 48 hours before check-in. |
| **Miscellaneous Information:** | Complimentary Guest Room Internet and parking is available. |