<u>**Approved by General Counsel**</u>

TR-60 ICT Lifecycle Management Committee

Meeting Date:22 July 2021

Location: Teleconference

Approved: 28 July 2021

Meeting Notice & Agenda

TR-60 ICT Lifecycle Management Committee

Date: 22 July 2021

Time: 10:00AM – 12:00PM ET

Location: Virtual GoToMeeting

Chair: Jerry Bowman, Square Mile Systems, Inc.

Vice Chair: Greg Bramham, Global Com

Secretary: Christy Miller, BCL IT Consulting

TIA Contact: Tom McGarry, VP of Standards

Meeting/Event Schedule: see TIA's Events Calendar for the full schedule (https://tiaonline.org/events/)

Event Registration: (not required as meeting is not in person)

Administrative/General Business

1. Call to Order
2. Attendance (Call Quorum, Introductions, Roster)

Attendance TR-60 Committee Meeting Teleconference 22 July 2021				
First Name	**Last Name**	**Company Name**	**Voting Member**	**Present**
Chrisy	Miller	BCL IT Consulting	Yes	X
Jeff	Silveira	BICSI	No	X
Todd	Taylor	BICSI	No	
Trevor	Smith	CommScope	No	
Dennis	Mazaris	Concert Technologies, Inc.	No	
Bethany	Rueddek	Concert Technologies, Inc.	Yes	
Colin	Gotimer	Connectivity Solutions, LLC	No	X
Dan	Gotimer	Connectivity Solutions, LLC	Yes	X
Chris	Scharrer	DCS Technology Design, LLC	Yes	X
Lee	Priest	ETAK	No	
Gregory	Bramham	Global Com, Inc.	Yes	
Scott	Payton	Global Data Center Engineering	No	X
Tucker	Gladhill	JK Technology Services	No	X
Cindy	Montstream	Legrand	Yes	X
Allan	Banks	Molex, Inc.	No	
Tony	Russell	Molex, Inc.	No	X
Bryan	Zorn	Molex, Inc.	Yes	X
Bob	Voss	Panduit Corps.	Yes	

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David	Cuthbertson	Square Mile Systems (UK)	Yes	X
Jerry	Bowman	Square Mile Systems, Inc.	Yes	X
Tom	McGarry	TIA	TIA Staff Member	
Cheryl	Thibideau	TIA	TIA Staff Member	X
Dave	Mercier	UL	Yes	
Deborah	Prince	UL	No	
Mark	Reynolds	University of New Mexico	Yes	X
Gary	Patton	US Army	No	X
Ray	Stuve	USDA	No	
Jim	McGregor	VocaLink a MasterCard Company	No	
Grant	Hawkins	Velcro, Inc.	No	

- Quorum was reached

3. Notice of Participation

TIA Important Notice of Participation

Participation in, or attendance at, any activity of a TIA Formulating Group or any sub-element thereof, constitutes acceptance of an agreement to be bound by all provisions of TIA Standards Development Procedures and permission that all communications and statements, oral or written, or other information disclosed or presented, and any translation or derivative thereof, may without compensation, and to the extent such participant or attendee may legally and freely grant such copyright rights, be distributed, published, and posted on TIA's web site, in whole or in part, on a non-exclusive basis by TIA or TIA's licensees or assignees, or as TIA directs. Exceptions to the foregoing may be granted or permitted in writing to the Chair of the Formulating Group by the head of the TIA Standards Department on a case-by-case basis.

TIA is actively seeking participation in TR-60 standards projects from the user and general interest categories

4. Intellectual Property Rights Policy (Early Disclosure Policy)

TIA's Intellectual Property Rights Policy can be found in Statements of Policy (ANNEX C) and other clauses and annexes of TIA Standards Development Procedures. Participants in the work of the TIA Formulating Groups are urged to review the appropriate sections. Individual participants are encouraged to notify TIA of any patent(s) or published pending patent application(s) of which they are aware that may be essential to the practice of a proposed TIA Publication, including requirements introduced through normative references, early on in the development to reduce the possibility for delays in the development process and increase the likelihood that the proposed TIA Publication will become a Standard. However, a Patent Holder who has provided TIA with a TIA Patent Holder Statement with respect to the applicable

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proposed TIA Publication need not (but may elect to) identify its specific patent(s) or published pending patent application(s) that may be essential to the practice of the proposed TIA Publication in question. Patent searches are not required to comply with the TIA Intellectual Property Rights Policy.

5. Current Meeting Agenda Review and Approval
    - Proposed and accepted to approve the agenda
    - Agenda Approved
6. Phase 1 of the ICT Lifecycle Roadmap 60.1.B Information Management Technology Status Update
    - Jerry Bowman gave a status update.
    - David Cuthbertson gave an update and review of the status of TR-60.1.B.
    - Need to have an overview. Suggests following TIA TR-8 TSB examples of standard structures.
    - Need to develop an overview document in bullet format prior to starting TR-60.1.B
    - Use as a guide as how it fits with other standards.
    - Proposed folder structure
    - Cheryl will work on file structure on the TR-60 Committee homepage on TIA Connect
7. Addition of TR-60 TSB
    - Showed an example of a TSB
    - Motion TR-60 committee adds a TSB as a project in addition to TR-60.1.B.
        - Cindy Montstream made the motion
        - Dan Gotimer—2nd
        - Motion carried
8. Review Section Chairs Assignments
    - Call for Chair of TSB
9. Old Business
    - None
10. New Business
    - None
11. Items from the Floor
    - Initial meeting at Winter BICSI Conference
    - First opportunity we will have an in-person meeting (dependent on COVID status)
    - Make a decision in August
12. Adjournment
    - Cindy Montstream makes a motion to adjourn
    - David Cuthbertson seconds
    - Meeting adjourned 11:04 am ET.

This meeting was conducted in accordance with the TIA Legal Guidelines and the engineering procedures.

AVAILABILITY OF MEETING DOCUMENTS:

TR-60 members/participants are instructed to download contributions and other meeting documents from TIA Connect (connect.tiaonline.org) before the meeting.

To access the meeting's contributions, please follow the directions below:

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- o Enter your *Password*
- o Click "*LOGIN*"
- o Click the "*Communities*" tab and then select "*All My Communities*"
- o Scroll down the page and select "*TR-60 ICT Lifecycle Management Committee*"
- o Click on "*Documents*" and then select the "*20210722 Virtual*" folder