

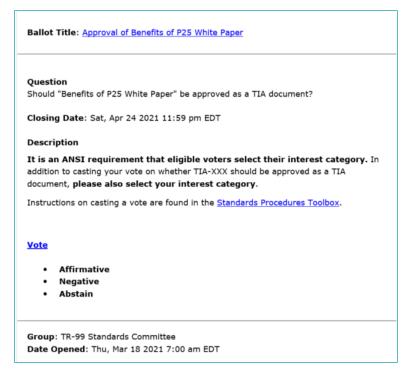
The purpose of this document is to provide guidance on how to vote on a ballot.

## Voting on a Ballot

#### Voting from an Email Notification

(Note: We recommend you log into your TIA Connect account before trying to vote from an email notification.)

To vote on the ballot from the email notification, click on the <u>Vote</u> link.



This will take you to the ballot in your Workspace committee.



Ballot Question Should "Benefits of P25 White Pap Document for Approval Benefits of P25 White Paper	er" be approved as a TIA document?		Download -
Options			
⊖ Affirmative	Comment Optional	0	0%
○ Negative	Comment Required	0	0%
⊖ Abstain	Comment Prohibited	0	
The results of this ballot will only Comments Select a Ballot Option first, then co /oter comments are REQUIRED when v	mment if permitted. oting "Negative" en voting "Abstain"	time, as long as th	ne ballot is open.
voter comments are OPTIONAL when vo	-		
Voter comments are NOT ALLOWED wh Voter comments are OPTIONAL when vo Comments submitted: 0			

If there is a document attached to the ballot, you can download it prior to casting your vote by clicking the **Download** button.

Select how you'd like to vote.

If comments are required or optional, click the <u>Add a Comment</u> link to enter your comment for this ballot. See the <u>Submitting Comments</u> section of this document for instructions.

Select your Interest Category for this ballot. This is an ANSI requirement; please provide this information.

Click the **Vote** button to cast your vote.

#### Voting from Within a Committee's Workspace Area

If you are logged into TIA Connect, navigating to the Workspace will allow you to see all the ballots created for your committee and you can vote from there.



TR-99 Sta	ndards Committee 🔹	ıgs				
Community Navigato	r					
Community Home	Emails 110 Documents 39 Events 5 Me	embers 12 Workspace				
Documents Roster	All Ballots in this Group					Add -
Comments						Aud
Ballots		Search by title	All Ballots	Apply F	Filter 🚽	Newest -
Action Items						
Settings	Showing 1 to 14 of 14					
	Details		Results			Actions
	Approval of Benefits of P25 White Paper approval ballot Open 37 days 15 hr 10 min left   closes on 202	!1-04-24	Affirmative Negative w/com Abstain	0 0 0	0% 0%	Vote
	Approval of Ballot Comment Template regular ballot Passed 0 days left   closes on 2021-02-15		Yes No w/comment	1 0	100% 0%	View

Click the **Vote** button to cast your vote and follow the same steps as above.

# Submitting Comments

If you have comments to be submitted during the balloting process, you can submit the comments, one-byone or by uploading a file.

After selecting the way in which you'll vote (you're not submitting your vote yet) you may have an option to provide comments:



Submitting a Single Comment Using the System-Provided Form

Select the **Add a Comment** link and provide the requested information.

(**Note**: The fields indicated by a red asterisk (\*) are required, whether submitting a single comment using the system-provided form or uploading a comment file.)



Subject *		
TIA's Comments Agai	nst the P25 White Paper	
Provide a subject or sho	rt summary for your comment.	
Summary *		
🛛 Source 📓 🗊	B I <u>U</u> <del>S</del>   ≔ ≕ ≕ ⊨ ⊨   ∞ ∞   ♠ →	
See attached file		

### Uploading a Comment File

When the new comment window is opened, if you scroll down, you'll see an **Add Supporting File** button which will open a dialog box where you can select the comment file you wish to upload.

Optionally, you can send notification of your comments to:

- The entire committee
- The person who originally uploaded the document (Document Submitter) being balloted
- The person identified as the Technical Contact of the document being balloted.

Click the Save button to save your comment.

(*IMPORTANT NOTE* – After saving your comment, a blank browser screen may appear. This is a known bug, and the system developers are aware. To confirm that your comments were submitted, return to the committee's Workspace and select the **Comments** link. If your comments were properly recorded/received, they will display in the list. If you have any problems or need assistance, please contact your Committee Manager.)



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Comments	Sh	nowing 1 to 24 of 24				
Ballots	(	Subject	Details	Submitter	State	Updated +
Action Items	C	TIA's Commen Against the P2		Mitchell, Victoria	New	2021-03-18
Settings		White Paper	5 ID. 00132 [			