



**Telecommunications Industry Association**

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Arlington, VA 22201 | [www.tiaonline.org](http://www.tiaonline.org)

**Approved by General Counsel**

TR-60.B Information

Management Subcommittee

Meeting Date:

05 January 2023

Location: Teleconference

Approved: 25 January 2023



## Meeting Report

### TR-60.B Information Management Subcommittee Meeting

Date: 05 January 2023  
 Time: 10:00AM – 12:00PM EDT  
 Location: Virtual GoToMeeting  
 Chair: David Cuthbertson, Square Mile Systems  
 Vice-Chair: Gary Patton, US Army  
 TIA Contact: Cheryl Thibideau

#### Administrative/General Business

- Call to Order at 10:04am EST
- Attendance (Call Quorum, Introductions, Roster)

<b>Attendance TR-60.B Subcommittee Meeting Teleconference 05 January 2023</b>			
<b>First Name</b>	<b>Last Name</b>	<b>Company Name</b>	<b>Present</b>
Christy	Miller	BCL Consulting, Inc.	1
Peter	Sharp	Business Network Technology	1
Benjamin	Dillard	Concert Technologies, Inc.	1
Sahar	Granholtm	Concert Technologies, Inc.	1
Dan	Gotimer	GHD, Inc.	1
Scott	Payton	Global Data Center Engineering KK	1
Jerry	Bowman	ITechForge, LLC	
Cindy	Montstream	Legrand	
Tim	Reichert	Lifecycle Sherlock	
Bob	Voss	Panduit	
David	Cuthbertson	Square Mile Systems	1
Scott	Mclsaac	Tellabs, Inc.	
Cheryl	Thibideau	TIA	1
Jacques	Fluet	TIA	1
Mark	Reynolds	University of New Mexico	1
Dave	Mercier	UL Standards & Engagement	1
Gary	Patton	US Army	1
		<b>Total</b>	<b>12</b>

- Quorum achieved at 10:03 am EST
- Notice of Participation



## Meeting Report

### **TIA Important Notice of Participation**

Participation in, or attendance at, any activity of a TIA Formulating Group or any sub-element thereof, constitutes acceptance of an agreement to be bound by all provisions of TIA Standards Development Procedures and permission that all communications and statements, oral or written, or other information disclosed or presented, and any translation or derivative thereof, may without compensation, and to the extent such participant or attendee may legally and freely grant such copyright rights, be distributed, published, and posted on TIA's web site, in whole or in part, on a non-exclusive basis by TIA or TIA's licensees or assignees, or as TIA directs. Exceptions to the foregoing may be granted or permitted in writing to the Chair of the Formulating Group by the head of the TIA Standards Department on a case-by-case basis.

### **TIA is actively seeking participation in TR-60 standards projects from the user and general interest categories**

- Intellectual Property Rights Policy (Early Disclosure Policy)

TIA's Intellectual Property Rights Policy can be found in Statements of Policy (ANNEX C) and other clauses and annexes of TIA Standards Development Procedures. Participants in the work of the TIA Formulating Groups are urged to review the appropriate sections. Individual participants are encouraged to notify TIA of any patent(s) or published pending patent application(s) of which they are aware that may be essential to the practice of a proposed TIA Publication, including requirements introduced through normative references, early on in the development to reduce the possibility for delays in the development process and increase the likelihood that the proposed TIA Publication will become a Standard. However, a Patent Holder who has provided TIA with a TIA Patent Holder Statement with respect to the applicable proposed TIA Publication need not (but may elect to) identify its specific patent(s) or published pending patent application(s) that may be essential to the practice of the proposed TIA Publication in question. Patent searches are not required to comply with the TIA Intellectual Property Rights Policy.

- Current meeting agenda review and approval
  - Motion to approve agenda – Peter Sharp
  - Second – Dan Gotimer
  - No discussion or objections
- Previous Meeting Report Review and Approval
  - Motion to approve agenda – Dan Gotimer
  - Second – Scott Payton
  - No discussion or objections
- Chair Report
  - Call with TIF (Telecommunications Industry Foundation) on November 21, 2022, to discuss future collaboration on TR-60 white papers
  - Phone call held with TIA Marketing Department on December 15, 2022, to discuss TIA branded webinar on TR-60
- Old business
  - none
- New business
  - none
- TR-60 and TSB Update – David Cuthbertson on Jerry Bowman's behalf
  - TSB document is key to enabling progress on TR-5077.1 and the other TR-60 standards
- Session with Peter Sharp on collaborative tools
  - Started discussion of potential collaborative tools to start development of TIA-5077.1 and how TIA Connect can help



## Meeting Report

- TIA-5077.1 roadmap
  - TSB content needs to be first developed so that TR-5077.1 structure can reflect terms and measurement
  - Discussed a way to measure process maturity and information set maturity
  - Discussed that TR-5077.1 and other TR-60 standards will need support materials (self-assessment, training, certification, industry profiles/case studies, alignment with other TIA/industry standards)
- Items from the floor
  - none
- Adjournment at 11:43am EST
  - Motion to adjourn – Scott Payton
  - Second – Peter Sharp

This meeting was conducted in accordance with the TIA Legal Guidelines and the engineering procedures.

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### AVAILABILITY OF MEETING DOCUMENTS:

TR-60.B members/participants are instructed to download contributions and other meeting documents from TIA Connect ([connect.tiaonline.org](http://connect.tiaonline.org)) before the meeting.

### To access the meeting's contributions, please follow the directions below:

- Go to [connect.tiaonline.org](http://connect.tiaonline.org)
- Enter your *Username* (your email address in the TIA database)
- Enter your *Password*
- Click "*LOGIN*"
- Click the "*Communities*" tab and then select "*All My Communities*"
- Scroll down the page and select "*TR-60.B Information Management*"
- Click on "*Documents*" and then select the "*2023-0105Virtual*" folder