



Telecommunications Industry Association

1310 North Courthouse Road, Suite 890
Arlington, VA 22201 | www.tiaonline.org

Approved by General Counsel

TR-60.B Information Management Subcommittee

Meeting Date: 04 April 2024

Location: Teleconference

Approved: 18 April 2024



Meeting Report

TR-60.B Information Management Subcommittee Meeting

Date: 04 April 2024
 Time: 10:00AM – 12:00PM EDT
 Location: Virtual GoToMeeting
 Chair: David Cuthbertson, Square Mile Systems
 Vice-Chair: Gary Patton, US Army
 TIA Contact: Cheryl Thibideau

Administrative/General Business

- Call to Order at 10:05 am EDT.
- Attendance (Call Quorum, Introductions, Roster)

Attendance TR-60.B Subcommittee Meeting Teleconference 04 April 2024			
First Name	Last Name	Company Name	Present
Patrick	Mahoney	AECOM	
Todd	Taylor	AECOM	
Christy	Miller	BCL Consulting, Inc.	
Jeff	Silveira	BICSI	
Ben	Dillard	Concert Technologies, Inc.	1
Sahar	Granholt	Concert Technologies, Inc.	
JP	Aguilar	Day2 Consultores, S.A.	
Dan	Gotimer	GHD, Inc.	1
Jerry	Bowman	JK Technology Services	1
Cindy	Montstream	Legrand	1
Bob	Voss	Panduit	
David	Cuthbertson	Square Mile Systems	1
Scott	Mclsaac	Tellabs, Inc.	
Cheryl	Thibideau	TIA	1
Tom	McGarry	TIA	
Mark	Reynolds	University of New Mexico	
Dave	Mercier	UL Standards & Engagement	1
Gary	Patton	US Army	1
		Total	8



Meeting Report

- Quorum achieved at 10:00 am EDT
- Notice of Participation

TIA Important Notice of Participation

Participation in, or attendance at, any activity of a TIA Formulating Group or any sub-element thereof, constitutes acceptance of an agreement to be bound by all provisions of TIA Standards Development Procedures and permission that all communications and statements, oral or written, or other information disclosed or presented, and any translation or derivative thereof, may without compensation, and to the extent such participant or attendee may legally and freely grant such copyright rights, be distributed, published, and posted on TIA's web site, in whole or in part, on a non-exclusive basis by TIA or TIA's licensees or assignees, or as TIA directs. Exceptions to the foregoing may be granted or permitted in writing to the Chair of the Formulating Group by the head of the TIA Standards Department on a case-by-case basis.

TIA is actively seeking participation in TR-60 standards projects from the user and general interest categories

- Intellectual Property Rights Policy (Early Disclosure Policy)

TIA's Intellectual Property Rights Policy can be found in Statements of Policy (ANNEX C) and other clauses and annexes of TIA Standards Development Procedures. Participants in the work of the TIA Formulating Groups are urged to review the appropriate sections. Individual participants are encouraged to notify TIA of any patent(s) or published pending patent application(s) of which they are aware that may be essential to the practice of a proposed TIA Publication, including requirements introduced through normative references, early on in the development to reduce the possibility for delays in the development process and increase the likelihood that the proposed TIA Publication will become a Standard. However, a Patent Holder who has provided TIA with a TIA Patent Holder Statement with respect to the applicable proposed TIA Publication need not (but may elect to) identify its specific patent(s) or published pending patent application(s) that may be essential to the practice of the proposed TIA Publication in question. Patent searches are not required to comply with the TIA Intellectual Property Rights Policy.

- Current meeting agenda review and approval
 - Motion to approve agenda – Cindy Montstream
 - Second – Ben Dillard
- Previous Meeting Report Review and Approval
 - Motion to approve previous meeting report – Cindy Montstream
 - Second – Gary Patton
- Chair Report
 - David Cuthbertson discussed work done at the first Working Group meeting held on March 21, 2024
 - Discussion on how to make TR-60.B and TR-60 more marketable and how to recruit more “paying” participants
- Old business
 - None
- New business (action items)
 - David Cuthbertson will reach out to TIA's Jacques Fluet to schedule a meeting to strategize on marketing TR-60 and TR-60.B to Data Center Program network
 - Cheryl Thibideau will introduce Jerry Bowman to TR-14 leadership and request time to speak at an upcoming TR-14 meeting
 - Cheryl Thibideau will request time for Jerry Bowman to speak at an upcoming TR-42 meeting



Meeting Report

- Get read-only copies of ANSI/TIA-606-D and ANSI/TIA-942-C and distribute to entire subcommittee for upcoming Working Group meeting on May 2nd
- TR-60 and TR-60.B leadership will update current TR-60 membership brochure
- TR-60 and TR-60.B leadership will look into requesting BICSI credits for upcoming TR-60 webinars
- TR-60 / TSB / Webinar Updates – Jerry Bowman
 - TR-60 Chair Jerry Bowman gave an update of the TSB work and the TR-60 webinars
- TIA-5077.1 roadmap/structure
 - TR-60.B Working Group meeting on 3/21/2024 covered naming conventions of documents, devices and configurations and was well attended. It led to conclusions that infrastructure (e.g. network devices, Wi-Fi) mostly have local location as part of naming, while computing and storage devices – PCs, servers are more generic and vary widely.
 - Case Study 5 – Open to suggestions
- TR-60.B Working Groups scheduling
 - Next TR-60.B Working Group meeting is scheduled for May 2, 2024 from 10:00 am to 12:00 pm EDT
 - Goal is to conclude on alignment with other TIA standards such as TIA-942, TIA-606, etc.. May also look at universal equipment codes and document controls as well
- Items from the floor
 - Next TR-60.B Subcommittee Meeting is scheduled for June 20, 2024 from 10:00 am to 12:00 pm EDT
- Adjournment at 11:24 am EDT
 - Motion to adjourn – Ben Dillard
 - Second – Cindy Montstream

This meeting was conducted in accordance with the TIA Legal Guidelines and the engineering procedures.

AVAILABILITY OF MEETING DOCUMENTS:

TR-60.B members/participants are instructed to download contributions and other meeting documents from TIA Connect (connect.tiaonline.org) before the meeting.

To access the meeting's contributions, please follow the directions below:

- Go to connect.tiaonline.org
- Enter your *Username* (your email address in the TIA database)
- Enter your *Password*
- Click "*LOGIN*"
- Click the "*Communities*" tab and then select "*All My Communities*"
- Scroll down the page and select "*TR-60.B Information Management*"
- Click on "*Documents*" and then select the "*2024-0404 Virtual*" folder