|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | |  | **Submitter Name & Email** |  | |
| **Formulating Group** | | | |  | |
| **Meeting Date**  *Date on which a committee vote was taken to authorize initiation of the project. Consensus vote must be documented in meeting report.* | | | |  | |
| **Project Intent** (Select Only One Option) | | | | | |
|  | | Create New Project | | | |
|  | | Update an Existing Standard/TSB  *Revising, withdrawing, reaffirming, an existing document* | | | |
| **Project Number**  *If this is a new project, you may leave this blank.*  *If you are updating an existing document, please provide the document number. You do not need to include the most recent revision/version.*  ***TIA will provide you the number, revision, and/or version assigned, once processed.*** | | | |  | |
| **Working Project Title**  *This is the full title of the standard for which the form is being submitted.* | | | |  | |
| **Project Type – ANSI Projects Only** (Select Only One Option) **Note: Project Intentions for ISO or IEC adoptions are in red** | | | | | |
|  | | Create new American National Standard | | | |
|  | | Reaffirm current American National Standard | | | |
|  | | Revise a current American National Standard | | | |
|  | | Withdraw current American National Standard | | | |
|  | | Revise and re-designate current American National Standard | | | |
|  | | Revise, re-designate and consolidate current American National Standard | | | |
|  | | Revise and partition current American National Standard | | | |
|  | | Reaffirm and re-designate current American National Standard | | | |
|  | | Create an addendum (supplement) to current American National Standard | | | |
|  | | Add a part to American National Standard | | | |
|  | | Change TIA standard to American National Standard | | | |
|  | | Adopt identical ISO or IEC Standard | | | |
|  | | Adopt identical ISO or IEC Standard and revise current standard | | | |
|  | | Adopt identical ISO or IEC Standard with modifications | | | |
|  | | Adopt identical ISO or IEC Standard with modifications and revise current American National Standard | | | |
| **Supersedes or Affects**  If you are revising an approved ANS, please list the addendums that are being incorporated into this new revision. By listing those addenda here, you are confirming that the content is included in the new revision and is no longer considered an addendum. | | | |  | |
| **ISO or IEC Document Number and Title to be adopted** *(as applicable)*  *If an international standard(s) is to be adopted as an American National Standard, please specify the designation of the standard.*  ***This is an ANSI requirement and a project request with ISO or IEC adoption intent cannot be processed without this information.*** | | | |  | |
| (If applicable) **Includes text from ISO or IEC standard?**  (Enter Yes if this standard includes excerpted text from an ISO or IEC standard(s) but is not an identical or modified adoption of an international standard) | | | | | |
|  | | Yes | | | |
|  | | No | | | |
| **Does the Standard Cover a Consumer Product or Service** (Select Only One Option) | | | | | |
|  | | Yes | | | |
|  | | No | | | |
| **Project Intent – TIA-Only/Non-ANSI Projects** (Select Only One Option) | | | | | |
|  | | Create a new TIA Standard | | | |
|  | | Create an addendum to a TIA Standard | | | |
|  | | Revise a TIA Standard | | | |
|  | | Add a part to a TIA Standard | | | |
|  | | Withdraw a TIA Standard | | | |
|  | | Reaffirm a TIA Standard | | | |
|  | | Create a new Bulletin (TSB) | | | |
|  | | Create an addendum to a Bulletin (TSB) | | | |
|  | | Revise a Bulletin (TSB) | | | |
|  | | Withdraw a Bulletin (TSB) | | | |
|  | | Reaffirm a Bulletin (TSB) | | | |
| **Scope Summary for ANSI or TIA Documents** (For ANSI projects, the scope may not exceed 500 characters.)  *Enter a brief description of the project. The information should clearly indicate what is covered by the project to differentiate it from similar projects.* | | | | | |
|  | | | | | |
| **Identify Stakeholders**  *List the relevant stakeholders (e.g., telecom, consumer, medical, environmental, etc.) likely to be directly impacted by the project. The stakeholders will be published in ANSI’s newsletter and other media.* ***The name of a TIA committee does not meet the requirement of identifying stakeholders.*** | | | | |
|  | | | | | |
| **Estimated Date Ballot to be Sent to Formulating Group** | | | |  |
| **Corresponding Partnership Project Number**, *as applicable* | | | |  |
| **Measurements** (Select Only One Option) | | | | | |
|  | US | | | | |
|  | Metric | | | | |
|  | Both | | | | |
|  | Not Applicable  *If no measurements are included in the standard, select this option.* | | | | |
| **Additional Key Words**  *Use a semi-colon to separate entries* | | | |  | |
| **List Any U.S TAGs and/or SDOs that will have an Interest in this Project**  *Use a semi-colon to separate entries* | | | |  | |
| **Additional Notes** | | | |  | |

**IMPORTANT**

Once completed, please return this form to the Standards Secretariat ([standards-process@tiaonline.org](mailto:standards-process@tiaonline.org)). Make sure you also attach:

* Draft meeting report for the meeting during which the committee agreed to initiate this project.

Your request will not be processed/approved if these attachments aren’t included.